

BEAFORD PARISH COUNCIL  
Minutes of the Annual Parish Council Meeting held on the  
Wednesday 25<sup>th</sup> May 2022

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Present Cllr G Underhill (took the chair), Cllr R Huxtable Cllr S Berry Cllr B Millward and Cllr C Steer  
Mrs A Snell clerk

In attendance - Cllr Saywell County Councillor Cllr Clarke District Councillors

Apologies, Cllr J Palmer Cllr R Pearce Cllr R Lock PCSO Brown

Declaration of Interests – Councillors are invited to declare any discloseable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting, including protocol for audio/visual recordings a meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

Public Participation.

Election of Officers

It was proposed by Cllr Steer seconded by Cllr Millward for Cllr Underhill to be elected as Chairman; Cllr Underhill accepted the post.

It was proposed by Cllr Huxtable seconded by Cllr Underhill for Cllr Steer to be elected Vice Chairman; Cllr Steer accepted the post.

Parish Hall Representative, Cllr Berry was proposed by Cllr Huxtable and seconded by Cllr Underhill, Cllr Berry accepted the post.

Advisory Committee, any Councillor able to attend agreed to represent the Parish Council when the meetings resume.

Road Warden Mr J Jury and Mr S Wheeler have volunteered to undertake the roll

Footpath representative Cllr Huxtable accepted the post.

1.i. The Minutes of the meeting held on 27<sup>th</sup> April were agreed and signed.

Web site, [www.beafordvillage.org](http://www.beafordvillage.org)

2. Clerks Report, i. Queens Jubilee celebrations, a risk assessment and insurance have been highlighted to the committee.

ii. Village Green parking, an enquiry has been made to TDC after discussion it was agreed at present not to proceed with any arrangements.

iii. Grant applications will be discussed at the next meeting.

3. Chairman's Report, regarding the Youth Shelter the S106 has been applied for and granted but the Legal Department at TDC have drawn up an agreement which was presented to the meeting, Cllr Underhill will sign the agreement and take it to TDC tomorrow, then the money can be released. The installation will then be authorised. The extra bench has been offered to the Jubilee committee for the celebrations.

4. Highway Issues. i. Public footpaths, Beaford Bridge is to be repaired in the summer the road will be closed for repair work between Monday 8<sup>th</sup> August to Friday 26<sup>th</sup> August with diversions in place.

iii. Road Warden a response has been received from DCC the next step is to identify any volunteers who will be working with the PC and what kind of work the PC intend to carry out, so that DCC can organise the appropriate training. Mr J Jury and Mr S Wheeler have put their names forward, the Parish Council felt general tidying of the village and bus shelter, and general maintenance would be required.

**The DCC website is [devon.cc/report-it](http://devon.cc/report-it)**

5. County and District Councillors items. Cllr Saywell reported that Ukrainian refugees are being welcomed in the county, but there have been a few teething problems, the new Highway Officer is Mark James who is hoping to meet with Parish Councillors. The advert for the parking restrictions, the yellow lines in the centre of the village is due to be published. DCC are slowly putting in a new management team which should be completed by the summer, staff are coming back to work in their offices.

Cllr Clarke is now the Vice Chair of Standards, the Chairman of TDC is Mr Bob Busby and the Leader is Mr Ken James, Cllr Lock is the Vice Chair of Planning. Cllr Clarke is on the homeless committee at present there are 34 in hostels, 54 in hotels, caravan sites etc with another 20 in other places. TDC are running a programme where TDC will guarantee the rent and agree to hand back the property as it was received, 3 new homes are on the books with 5 more in the pipeline. 62 families are in need at a cost of £100 per day per person, £300,00 has been spent already this year. There are Afghan refugee families in TDC, 12 are settled with 30 waiting for the proper checks, the Pilkington Trust deal with the refugees and placement.

6. Tennis Court, two new volunteers have come forward to go on the committee, of which one was a tennis coach, when discussing the insurance, it was agreed to ensure the Tennis club was covered for public liability until the club is up and running in all aspects.

7. Finance, i Approve and sign the following cheque: -

529	Jubilee grant	£400.00
530	Beaford Village Hall	£12.00
531	Community First	£269.48
532	Outdoor play Devon LTD	£11550.96

ii. Agree and sign the Annual Governance Statement.

iii. Agree and sign the Accounting Statement.

iv Agree and sign the Exemption form, it was proposed by Cllr Huxtable seconded by Cllr Millward to accept all three, all in favour.

iv. Fixed Asset Register this was discussed and depreciation was highlighted this will be looked into.

v. The cheque was authorised for the Youth Shelter so when the S106 money is received the cheque can be sent, the Youth Shelter will be added to the insurance. vi. Review of clerk's salary, the clerk left the room, this was discussed as a raise has not been received for 9 years, it was proposed by Cllr Huxtable and seconded by Cllr Millward to raise the salary to £3500, this will be ratified and the contract signed at the next meeting.

8.i. Planning

P C recommendations

TDC

1/0279/2020/OUT	Outline application with all matters reserved for the erection of up to 18 dwellings (affecting a public right of way) Land at Towell Lane	
1/0049/2022/FUL	Proposed new access track off existing access and associated works barn at Mount Pleasant	Pending
1/0400/2022/FUL	Conversion of existing building into dwelling, change of use of land and parking area. Building At Grid Reference 258210 115450, Roborough,	Cllr Underhill left the room, after discussion, Councillors had no objections, but felt the application was in Roborough Parish.

i. Enforcement have been and looked at the Towell Lane issue, it was highlighted that the lane is very muddy making it dangerous to drive on.

9. Police Report, in the last 30 days there have been no crimes and one phone call logged regarding public safety, PCSO Brown is to contract Cllr Pearce regarding organising some Speedwatch sessions

10. Ways to improve the Village and Parish Environment. When the Jubilee celebrations are over this will be prioritised.

11. Caretakers Report & Hall report. It was agreed at the last meeting to not replace the windows but use the money to concentrate on the doors, the storeroom door and to get the external safety doors at the end of the hall glazed to be aesthetically better. It is hoped to organise 4 events a year plus the coffee mornings, there are ideas in the pipeline that will be discussed at the next meeting. It is hoped to collaborate with other organisations like the church to fund raise together. The scrape metal in a skip was raised again, to raise money for local charities. The planning for the field is to be left until after the Jubilee celebrations, then areas will be left to rewild and also areas for dog walkers. The Caretaker role is to be recorded at the next meeting, to ensure all aspects are covered to comply with the new grant requirements and for insurance purposes.

12. Correspondence

- i. The DALC newsletters have been circulated.
- ii. The weekly crime reports have been circulated.

Date of next meeting: **Wednesday 29<sup>th</sup> June 2022** The Parish Council Meeting in the Parish Hall **7.30pm**

.....Chairman.....Date

Forthcoming meeting: Wednesday 27<sup>th</sup> July 2022 Parish Council meeting.